

State of South Carolina
County of York



Community Church

AT LAKE WYLIE

Declaration of Purpose, Covenant, and
Bylaws of Community Church at Lake
Wylie, Lake Wylie, South Carolina

2022

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Preamble

This Declaration of Purpose, Covenant and Bylaws of Community Church at Lake Wylie, Lake Wylie, South Carolina (hereinafter called “Declaration”), is made by Community Church at Lake Wylie, with and as a result of the requisite affirmative vote of the Members of the Church.

This Declaration amends, restates, combines, and replaces in its entirety that instrument of the same name, which was adopted on the 26th day of January 2020, and any and all previous amendments thereto and restatements and combinations thereof and any other constitutions, Bylaws, charters, or other organizational documents governing the Church or any of its subsidiary organizations, including, but not limited to, Church staff, councils, boards, pastorates, funds, committees, etc.

Capitalized words and terms in this Declaration, other than proper nouns, are defined in Article I hereof.

Article I: Definitions

The following words and terms, when used in this Declaration or in any supplemental Declaration (unless the context clearly shall indicate otherwise), shall have the following meanings:

“**Church**” means and refers to Community Church at Lake Wylie, an interdenominational religious institution and South Carolina nonprofit corporation exempt from United States federal income taxes as described in Section 501(c)(3) of the Internal Revenue Code.

“**Committee**” means and refers to Standing Committees and Other Committees entrusted by the Leadership Council and/or Congregation with the performance of certain functions needed in support of the Mission Statement and Covenant of the Church.

“**Congregation**” means the assembly of the Church.

“**Leadership Council**” refers to the Church Leadership Council, which is the governing body of the Church.

“**Covenant**” means and refers to the statement of basic premises, beliefs and commitments of the Membership on which the Church was established and is operated.

“**Deacon**” or “**Deacons**” means and refers to Deacons of the Church, who are the prayer support and spiritual care givers of the Church.

“**Ex-officio**” means a person who sits on a committee with privileges to participate in discussion but has no vote on committee matters or discussion points.

“**Foundation**” means and refers to the Foundation of Community Church at Lake Wylie and/or the Foundation Fund of Community Church at Lake Wylie.



“Member”, **“Members”** or **“Membership”** means and refers to an individual or group of individuals who have met the qualifications for Church Membership delineated in Article III of this Declaration.

“Minister” or **“Ministers”** means and refers to ordained and non-ordained staff assisting in the spiritual leadership of the Church such as the Minister of Music.

“Ministry Support Committee” means and refers to a group entrusted by the Leadership Council and/or Congregation with the performance of certain functions needed in support of the Mission Statement and Covenant of the Church.

“Mission Statement” means the fundamental objective(s) to be pursued by the Church, as detailed in Section 2 of Article II of this Declaration.

“Pastor,” “Pastors” or **“Pastorate”** means and refers to ordained clergy serving as the spiritual leaders of the Church.

“Treasurer” means and refers to the member of the congregation who will have oversight over the receipt, care, and disbursement of funds and who, with the Financial Management Committee and Leadership Council, will oversee all aspects of the Church’s finances.

Article II: Name, Mission Statement, Covenant and Core Values

Section 1: Name

The name of the Church shall be Community Church at Lake Wylie.

Section 2: Mission Statement

We exist to reach every generation with the Love and Hope of Jesus Christ.

Section 3: The Covenant of the Church

We believe in God the Father, Creator and creative
He gives us His steadfast love, shares with us our joy and sustains us
in our suffering.

His power is open to us.

We trust Him.

We follow Jesus Christ, Son of God and Son of Man.

His life is our example.

His death becomes our victory. His resurrection is our hope.

In Him the Word has become flesh.

In Him we are offered:

forgiveness from sin, renewal from failure,

reconciliation from brokenness, release from despair.

We are guided by the Holy Spirit, God's presence in the world.

By the Spirit, we are called into Christ's Church: to celebrate his love,

to love and serve others, to seek justice and resist evil,

to proclaim Jesus, crucified and risen,

to share with Him in baptism and eat at His table.

Because we are His disciples, His pilgrim people, we joyfully

covenant with each other: to walk together in love,

to pray for one another, to care for one another, to live in Koinonia.

In life, in death, in life beyond death God is with us. We are not alone.

Thanks be to God!

Amen.

Section 4: Core Values (Our GRACE Values)

Giving joyously

Reaching others in our community for Christ

Assisting through serving with our unique gifts

Caring for our Church family

Equipping each other for ministry

Article III: Church Membership/Congregation

Section 1: Qualifications for Membership

Any individual who shares in the profession of faith and who is committed to the affirmations expressed in the Covenant of the Church is welcome to unite with the Church by:

- **Profession of faith** in Jesus Christ signified with celebration of the sacrament of baptism, if not previously baptized, and acceptance of the Covenant of the Church, or
- **Transfer of current membership** from another Christian church, or
- **Reaffirmation of faith** when a record of previous church membership is unobtainable.

Anyone uniting with the Church by any of the above methods shall be a voting Member of the Church.

Section 2: Responsibilities of Members

It shall be the responsibility of each member to support the universal church and Community Church at Lake Wylie by his/her acts and conduct, or by attendance at Church worship, or by attendance at Congregational meetings, or by participation in the ministries, activities and programs of the Church, or by financial support of the Church, or by upholding the Covenant of the Church.

Section 3: Voting Rights of Members

Each member shall have a single vote in the deliberations of the Congregation. They may vote in person or electronically. There will be no absentee ballots.

Section 4: Termination of Membership

Membership in the Church may be terminated by:

- **Request for Termination:** A Member may request termination without transfer.
- **Transfer:** A Member may request and receive a letter of transfer to another church.
- **Purging:** The Leadership Council shall purge the Church membership roll periodically as the Leadership Council deems appropriate. Prior to purging any member from the roll of the Church, the Pastor or a Deacon shall contact the member to determine their intentions and to encourage their active participation in the Church and shall report their findings to the Leadership Council.

Section 5: Meetings of the Congregation

A. **Annual Meeting:** The annual meeting of the Congregation shall be held each year between January 1st and January 30th, with the specific date and time selected by the Leadership Council. The primary purpose(s) of the Annual Meeting shall include: 1) Approval of the church budget for the upcoming fiscal year and a financial update; 2) Confirmation of the slate of nominees presented by the Nominations Committee for Church Leadership Council, Deacons, and Foundation Committee. The Annual Meeting may also include the presentation of, discussion of, or voting on other church business, as decided by the Leadership Council, of which notice has been given at least 30 days prior to the Annual Meeting.

B. Other Meetings:

1. **Special Meetings:** Special meetings of the Congregation may be called by the Leadership Council when and as deemed necessary by the Council.
2. **Member Called Meeting:** In the case of a special meeting requested in writing by fifty (50) or more Members, the request(s) must include the exact wording of any proposal requested to be approved by the voting members of the Congregation. The Leadership Council shall have 15 days after receipt to determine if the request is in proper form. If determined to be in proper form, the Leadership Council shall call and convene the requested special meeting, giving 30 days' notice to the Congregation. If the request is not in proper form, within 15 days the Leadership Council shall inform the requesting Members in writing that the request is denied, giving the reason for denial and specifying that the Members may resubmit the request.
3. **Emergency Meetings:** Emergency Meetings of the Congregation may be called by the Leadership Council if there are circumstances that could not have been reasonably foreseen which require immediate attention and possible action by the Congregation. Notice of such Emergency Meeting shall be given electronically to the Congregation no less than five (5) days prior to the date of any Emergency Meeting. The provisions of Article III, Section 6A herein shall not be applicable for the calling of an Emergency Meeting.

Section 6: Governing Rules for Meetings

- A. **Notice:** Written notice of all meetings of the Congregation, except emergency meetings, shall be mailed either by U.S. mail or sent through electronic e-mail to each Member at least thirty (30) days prior to the date of all church meetings. The notice of meetings shall include date and time of the meeting and the exact wording of any proposal and/or final slate of nominees to be voted on at the meeting. Notice of nominations shall include the names of the nominees. No proposals, amendments to proposals or nominations that require a membership vote shall be considered at the meeting if not included in the Notice of the meeting. Notice of special meetings shall also be announced from the pulpit to the congregation in the two weeks prior to the special meeting.
- B. **Quorum:** The lesser of one hundred (100) or 25% of the Members must be present in person or electronically at a meeting of the Congregation to constitute a quorum.
- C. **Presiding Officer:** The Chair of the Leadership Council or, if the Chair is absent, the Vice Chair of the Leadership Council or, if both are absent, a Leadership Council Member designated by the Chair shall preside at meetings of the Congregation. The presiding officer shall vote only to break a tie vote.
- D. **Parliamentary Procedures:** The Chair may appoint a Parliamentarian to provide advice on parliamentary procedures within the provisions of Article VIII, Section 2, "Parliamentary Authority."
- E. **Votes Required for Specific Approvals:** All major actions of the Church shall require approval by the voting members of the Congregation at the Annual Meeting, or at a special meeting, or an emergency meeting, called for that purpose. Such actions shall include, but are not limited to, the actions enumerated in the following paragraphs. Unless otherwise provided in this Declaration or required by law, approval of the actions shall require the following votes:
1. **Two-Thirds Vote:** At least two-thirds ($\frac{2}{3}$) of those Members voting must vote in favor to call a new Senior Pastor, to remove a Senior Pastor, or to comply as required in other matters requiring a two-thirds ($\frac{2}{3}$) vote as provided for in these Bylaws.
 2. **Majority Vote:** A majority of Members must vote in favor to revise the Bylaws, buy or sell any real property, assume any level of debt, increase or extend any existing credit facility, or to take other actions that may arise not requiring a two-thirds ($\frac{2}{3}$) vote by this Declaration or by law.

Article IV: Church Leadership Council

Section 1: Responsibilities

- A. Be the governing authority of the Church in support of its mission and vision, purposes and statement of faith as stated in Article II.
- B. Have general supervision of Church affairs and formulate, guide, and oversee the administration of programs to further the purpose of the Church.
- C. Elect, appoint, hire, or remove officers, employees, vendors, or contractors of the Church as provided by these Bylaws.
- D. Exercise on behalf of the Church all the authorities, powers and duties vested in or delegated to the Church by law or otherwise, including acting as its legal representative. As such, the Leadership Council shall represent the Church in all legal matters involving the purchase, improvement, and disposal of properties, real or personal, and the hiring, budgeting, and oversight of all service/independent contractors. Notwithstanding the foregoing, the Leadership Council shall not have the power to buy, sell, mortgage, lease or transfer any real property or incur any level of debt without specific authorization resulting from action by the voting members of the Congregation at a duly called meeting called for the purpose of considering such authorization.
- E. Maintain a complete record of all its actions and ensure the proper accounting of all Church finances.
- F. Provide for developing and implementing programs of nurture, outreach, evangelism, and witness in the Church.
- G. Seek Godly counsel and recommendations from the Congregation, Church staff and Committees, taking into consideration all suggestions, in order to ascertain God's direction and guidance.
- H. Endeavor, through prayer and study of scripture, to seek, discern and follow God's will and direction for the mission and ministry of the Congregation.

Section 2: Membership

- A. **Qualifications:**
Church Leadership Council Members shall be active Members of the Church who are seen in high standing and are spiritually mature persons of genuine Christian character and sound judgment. They shall profess faith in Jesus Christ as their Savior and Lord, love Christ and the Church, be morally disciplined, and demonstrate exemplary conduct. They shall be loyal to the core values of the Church, demonstrate effective leadership skills and be competent to administer the affairs of the Church.

B. Nominations and Approval of Leadership Council Members:

There shall be nine (9) total Leadership Council Members. The Senior Pastor shall be a voting member and the Chairperson shall vote in the case of a tie. The Leadership Council shall be comprised of eight (8) members who have three (3)-year terms. There shall be two (2) classes composed of three (3) members and a class composed of two (2) members as provided in the Nominations Committee Section within these Bylaws.

The Leadership Council shall elect from its membership the Chair, Vice Chair, Secretary, and Treasurer, who serves as Chair of the Financial Management Committee.

The Leadership Council shall appoint from its membership the Chairs of the Missions Committee, Foundation Committee, Financial Management Committee, Christian Education Ministry Committee and Building and Grounds Committee.

No married couples shall serve on the Leadership Council at the same time.

C. Terms/Tenure:

Except as provided below, each Leadership Council member shall serve for a term of three (3) years and may serve for no more than one additional, consecutive three-year term on the Leadership Council before being ineligible for at least one year (after which, such individual would again be eligible to serve for a new three-year term and so on).

To the extent practical, the terms of the Leadership Council members shall be arranged in a manner that will provide continuity by staggering their respective terms (through the creation of classes) to the end that approximately one-third ($\frac{1}{3}$) (or as close to one-third [$\frac{1}{3}$] as possible) of the terms will expire at the end of each calendar year.

Notwithstanding any other provision herein, the initial Leadership Council members appointed as a result of the adoption of this Declaration, may serve for terms shorter than three (3) years, as determined by the current Leadership Council, to allow for the staggered terms thereafter.

Notwithstanding the general limit of two (2) consecutive three-year terms noted above, any individual who serves as a Leadership Council member with a new term of less than three (3) years shall be eligible to serve two (2) additional consecutive three-year terms thereafter.

Any individual who is appointed to replace a Leadership Council member whose term has expired shall serve a three-year term. Any individual appointed to replace a Leadership Council member who dies, resigns or is removed prior to the expiration of his or her three-year term shall serve for the remainder of such Leadership Council member's unexpired term and shall be eligible to serve two (2)

additional consecutive three-year terms.

Notwithstanding the stated terms of Leadership Council members, a Leadership Council member shall continue to serve until his or her successor is appointed and qualifies. A Leadership Council member shall cease to serve as such, and his or her position shall be deemed vacant, upon his or her death, resignation, removal, or disqualification.

D. Senior Pastor's Voting and Participation Rights on the Leadership Council

The Senior Pastor shall be a full voting member of the Leadership Council during his or her tenure and shall have the same rights of participation as members of Leadership Council and shall be considered in determining a quorum.

E. Removal:

A Leadership Council member may be removed from the Leadership Council by 1) the Leadership Council's acceptance of said member's submission to the Chair of the Leadership Council of a written resignation to the Leadership Council; or 2) the Leadership Council's adopting a recommendation of removal by a two-thirds ($\frac{2}{3}$) vote of the Leadership Council, with or without cause.

F. Vacancies:

If for any reason a Leadership Council member is unable to complete his/her term, the Leadership Council will appoint a replacement to complete the former member's term.

Section 3: Officers and Roles

The Leadership Council shall elect from among its membership the following officers, each of whom will serve for a one (1)-year term but may serve up to two (2) consecutive terms, and none of whom may serve in more than one such role at the same time:

A. Chair and Vice Chair:

The Chair and Vice Chair shall be elected by the then sitting Leadership Council in December at the last meeting of the year and will serve as the new Chair and Vice Chair for the following year. The outgoing Chair shall conduct that portion of the meeting at which the new Chair is elected. The Chair shall preside at all meetings of the Leadership Council and all Church regularly scheduled and specially called meetings of the Congregation and shall guide and direct the Leadership Council in the fulfillment of its responsibilities. The Chair shall vote at Leadership Council meetings only to break a tie vote. The Chair shall be an ex-officio non-voting member of all committees, Standing or otherwise. The Senior Pastor cannot serve as the Chair or an officer of the Leadership Council.



The Leadership Council Chair or Vice Chair may execute any deed, mortgage, lease, bond, purchase agreement, contract or other instrument which the voting members of the Congregation have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the voting members of the Congregation to some other officer of the Church or shall be required by law to be otherwise signed or executed; and shall perform all duties incident to the office of Chair and Vice Chair, respectively, and such other duties as may be prescribed by the Leadership Council. Notwithstanding the foregoing, (1) any transaction of which the price, fee, or other direct financial effect is at or below one thousand dollars (\$1,000.00), (2) any staff contract, or (3) any vendor contract may unilaterally be approved by the chair or vice chair who may also execute any agreement or instrument necessary and appropriate to implement such transaction, without separate authorization of the Leadership Council.

B. Secretary

The Secretary shall be elected by the Leadership Council at the first Leadership Council meeting of each year. The Secretary shall be responsible for keeping and maintaining accurate minutes of all meetings of the Leadership Council and all regularly scheduled and specially called meetings of the congregation. A copy of said minutes shall be kept in the Church office in either written or electronic form and shall be available to Church members.

C. Treasurer

The Treasurer shall be elected by the Leadership Council at the first Leadership Council meeting of each year. The Treasurer shall have the following responsibilities:

1. Ascertain that the Church is using recognized and proper accounting procedures in all areas of its financial bookkeeping.
2. Oversee the fiduciary responsibility to protect the financial assets of the Church.
3. Report to the Leadership Council the financial condition of the Church on a regular basis and at Leadership Council meetings.
4. Oversee the fiduciary and Internal Audit responsibilities for the Church.
5. Ensure an annual audit is conducted each year and report the results back to the Leadership Council in a timely manner.
6. Act as a full voting member of the Leadership Council.
7. Serve as Chair of the Financial Management Committee.

Section 4: Meetings

- A. Within thirty (30) days of the annual meeting of the Congregation, the Leadership Council shall call the first regular meeting of the new and continuing members of the Leadership Council, at which the Secretary and Treasurer (who serves as Chair of the Financial Management Committee) shall be appointed. At the same meeting, Chairs of the Missions Committee, Foundation Committee, Financial Management Committee, Christian Education Ministry Committee and Building and Grounds Committee shall be appointed.
- B. Regular meetings of the Leadership Council will be held monthly on a day and time selected by its members.

Special meetings of the Leadership Council may be called by the Chair or by any three (3) members of the Leadership Council with at least three (3) working days' notice to all members of the Leadership Council. A quorum of the Leadership Council must be present at any specially called meeting of the Leadership Council.

Business transacted at any special meeting of the Leadership Council shall be as valid as though transacted at a regular meeting. If there are members absent, they shall provide a written statement of consent to the holding of such a meeting.

The attendance of seven (7) of the nine (9) voting members of the Leadership Council (whether by conference call, video conference or in person) shall constitute a quorum, and, unless otherwise specified elsewhere in this Declaration, a majority of those present and voting shall be required to transact business.

Section 5: Financial Responsibilities

- A. Develop an annual comprehensive financial plan, including financial stewardship and fund-raising, budget preparation and monitoring, and capital matters.
- B. Make recommendations on financial decisions to be made on behalf of the Congregation.
- C. Receive and evaluate the annual audit and provide oversight to ensure that any modifications to financial procedures recommended are carefully reviewed and, if appropriate, implemented.
- D. Communicate with the Congregation on matters related to Church finances.
- E. If requested, collect, count, and prepare the Sunday worship offerings for deposit.

Article V: Deacons

Section 1: Responsibilities of Deacons

- A. Serve as the prayer support and spiritual care givers of the Church.
- B. Work with Committees that are in this area, such as those focused on Care and Kindness, Evangelism, Stephen Ministers, and other Ministry Support Committees.
- C. Administer Communion in accordance with the tradition of the church under specific circumstances and with proper instructions, authorized by the Senior Pastor. Develop the spiritual life of the Church and its Members and strengthen and nurture the faith and life of the Congregation. Deacons should inform the Pastor and Leadership Council of those persons and/or ministries that may need special attention and together with the pastor(s), they should:
 - 1. Encourage people in the worship and service of God.
 - 2. Equip and renew them for tasks within the Church and for their mission in the world.
 - 3. Visit, comfort, and care for people, giving special attention to the poor, the sick, the lonely and the oppressed.
 - 4. Cultivate their ability to teach the Bible.
 - 5. Read, and be governed by, the laws of the Church.
 - 6. Coordinate servers for the celebration of Communion.

Section 2: Membership

- A. Deacons shall be members in good standing of the Community Church at Lake Wylie. Deacons should be spiritually mature persons of genuine Christian character and sound judgment who profess faith in Jesus Christ as Savior and Lord, who love Christ and love the Church, who are morally disciplined, who are committed to the mandate of inclusiveness in the life of the Church and who are loyal to the core values of the congregation.

Deacons should demonstrate exemplary conduct and effective leadership skills. Their manner of life should be a demonstration of the Christian gospel, both within the Church and in the world.

- B. The following process will be followed for the selection of Deacons:
 - 1. The congregation will be provided with teaching regarding the biblical qualifications for Deacons and their scriptural role. With the biblical qualifications in mind, Members will be given 30 days to prayerfully submit to the Nominations Committee the names of members for consideration as Deacon. Those submitting a name

should receive permission from the proposed nominee before submitting it to the Nominations Committee. The Nominations Committee, Deacons and Pastors may add additional names for consideration. In keeping with the Church's commitment to inclusiveness, all nominees will be considered as candidates for the position of Deacon. Nominees may withdraw their name from consideration at any time during the selection process.

2. The Nominations Committee and Pastors will review the names and may conduct interviews with those nominees they consider potential candidates. After prayerfully considering each nominee, the Nominations Committee will determine the final list of Deacon candidates and will present it to the Congregation at least 30 days before the annual business meeting.
 3. New Deacons shall be confirmed by the Membership at the annual meeting. The Nominations Committee shall present the names of as many nominees as the Chair requests.
- C. A Deacon may be removed as a Deacon by 1) the Chair's acceptance of a letter of resignation by said Deacon or 2) the Leadership Council adopting a recommendation of removal by two-thirds ($\frac{2}{3}$) vote of the Leadership Council at a Leadership Council meeting.
- D. The Chair of the Deacons shall be responsible for organizing and providing for a Deacons' orientation program prior to the annual business meeting. This orientation is for the purpose of informing the nominee of the responsibilities of the Deacons, their function, and the service and leadership that will be required of him/her.

Article VI: Pastors and Staff

Section 1: Calling the Senior Pastor

- A. **Search Committee:** When and as needed, the Leadership Council shall establish a special ad hoc Senior Pastor Search Committee (“Search Committee”) to seek out and nominate a person to be the Senior Pastor of the Church. The Search Committee shall be comprised of not less than seven (7) or more than nine (9) Church Members in good standing, representing a cross-section of the Congregation. When approved by the Leadership Council, the Search Committee shall elect its own Chair. Except for a Search Committee currently in existence when these Bylaws are approved, Leadership Council members shall not serve on the Search Committee; however, the Chair of the Leadership Council shall serve as a non-voting ex-officio member.
- B. **Qualifications:** The nominee must have been ordained by an accredited Protestant denomination. The nominee must have earned a Bachelor’s degree from an accredited institution and must have earned a Master of Divinity degree from an accredited theological seminary or divinity school accredited by Association of Theological Schools. The nominee must also have served as a senior pastor or an associate pastor. The nominee shall, in the view of the Search Committee, possess Christian character and pastoral qualifications which are compatible with the Mission Statement of the Church. The nominee shall demonstrate the ability to meet the organizational and operational needs of the Church and provide for the spiritual welfare and well-being of the Church and the Greater Lake Wylie area.
- C. **Nomination:** The Search Committee shall nominate one (1) candidate for consideration to be Senior Pastor. Upon approval of the nomination by the Leadership Council by a two-thirds ($\frac{2}{3}$) vote, the nomination will be submitted to the voting members of the Congregation at a duly called special meeting of the Congregation.
- D. **Approval:** Approval of the nomination by at least two-thirds ($\frac{2}{3}$) of the Members present and voting shall be required for issuance of the call. The Senior Pastor shall be called for an indefinite tenure. If the nomination is not accepted for calling by the Congregation, the Search Committee shall be instructed by the Leadership Council to seek another nominee.

Section 2: Duties and Responsibilities of the Senior Pastor

- A. **Spiritual:** The Senior Pastor shall be responsible for the spiritual welfare and well-being of the Church; shall be a voting member of the Leadership Council; shall participate in the deliberations and activities of the Leadership Council and the Financial Management Committee; shall conduct worship services on a regular schedule developed in

conjunction with the Leadership Council and on special occasions as appropriate; shall administer the sacraments; shall minister to Members and to the community which the Church serves; shall be responsible for providing a pulpit supply when absent; shall perform such other duties as regularly pertain to his/her pastorate; and shall serve as a non-voting ex-officio member of all Standing and Ministry Support Committees.

- B. **Administrative:** The Senior Pastor shall be the administrative head of the Church and shall be responsible for the day-to-day direction of the Church staff in accordance with procedures and guidelines approved by the Leadership Council; and shall also be responsible to the Congregation through the Leadership Council on matters pertaining to his/her pastorate.

Section 3: Removal of the Senior Pastor

The Senior Pastor shall serve the Church until the relationship is dissolved, including but not limited to the following reasons:

- A. The Pastor's death,
- B. The Pastor's request, or
- C. Leadership Council and Congregation Action: The relationship with the Pastor may be dissolved by the Leadership Council adopting a recommendation of removal of the Senior Pastor by a two-thirds ($\frac{2}{3}$) vote of the Leadership Council, the Leadership Council calling a special meeting of the voting members of the Congregation to consider such action and the voting members of the Congregation approving the recommendation of removal by a two-thirds ($\frac{2}{3}$) vote of the Church Members attending the special meeting. The Leadership Council shall be responsible, where not previously covered by agreements, for determining and/or negotiating terms regarding cessation of compensation and continuing use of church facilities.
- D. A severance package, if any, shall be determined by the Leadership Council, and shall not include a lump sum payment. Any severance package shall be part of a separation agreement reviewed by an attorney retained by the Leadership Council.
- E. The severance package, if any, shall be based upon one month of salary for each year served, not to exceed 6 months, regardless of years served.
- F. If the departing pastor accepts a position within 50 miles of CCLW within 12 months, any severance package shall be terminated, pro rata.
- G. Upon approval by the Leadership Council, the Interim Senior Pastor serving at the time of the adoption of these Bylaws (Rev. Dr. Bob Jack) may receive additional compensation when he resigns his position.

Section 4: Associate Pastors and Ministers

- A. **Calling an Associate Pastor:** When and as needed, the Leadership Council shall establish a special ad hoc Associate Pastor Search Committee (“Search Committee”) to seek out and nominate a person to be the Associate Pastor of the Church. The nominee must have been ordained by an accredited Protestant denomination, must have earned a Bachelor’s degree from an accredited institution and must have earned a Master of Divinity degree from an accredited theological seminary or divinity school accredited by Association of Theological Schools. The Search Committee for an Associate Pastor shall be comprised of not less than five (5) or more than seven (7) Church Members in good standing representing a cross-section of the Congregation. When approved by the Leadership Council, the Search Committee shall elect its own chair.

The Search Committee shall nominate one (1) candidate for consideration for each Associate Pastor position duly requested. Approval by both the Senior Pastor and an affirmative vote of at least two-thirds ($\frac{2}{3}$) of the Leadership Council shall be required to call an Associate Pastor. No Leadership Council members shall be on the Search Committee, except that the Chair of the Leadership Council shall serve as a non-voting ex-officio member.

Calling an Associate Minister: When and as needed, the Leadership Council shall establish a special ad hoc Associate Minister Search Committee (“Search Committee”) to seek out and nominate a person to be an Associate Minister of the Church. Such Associate Minister may or may not be ordained. The Search Committee shall be comprised of not less than five (5) or more than seven (7) Church Members in good standing representing a cross-section of the Congregation. When approved by the Leadership Council, the Search Committee shall elect its own chair.

The Search Committee shall nominate one (1) candidate for consideration for each Associate Minister position duly requested. Approval by both the Senior Pastor and an affirmative vote of at least two-thirds ($\frac{2}{3}$) of the Leadership Council shall be required to call an Associate Minister. No Leadership Council members shall be on the Search Committee, except that the Chair of the Leadership Council shall serve as a non-voting ex-officio member.

Duties and Responsibilities: Associate Pastors and Associate Ministers shall be responsible to the Senior Pastor and shall perform such duties as may be assigned by the Senior Pastor in keeping with procedures and guidelines approved by the Leadership Council.



- B. Removal of an Associate Pastor:** The Associate Pastor shall serve the Church until the relationship is dissolved, including but not limited to the following reasons:
1. The Associate Pastor's death,
 2. The Associate Pastor's request, or
 3. **Leadership Council Action:** The relationship with the Associate Pastor may be dissolved by the Leadership Council adopting a recommendation of removal of the Associate Pastor by a two-thirds ($\frac{2}{3}$) vote of the Leadership Council. The Leadership Council shall be responsible, where not previously covered by agreements, for determining and/or negotiating terms regarding cessation of compensation and continuing use of church facilities.
- C. Pastorate Succession:** Neither an Associate Pastor nor an Associate Minister shall succeed to the Senior Pastor position unless called in accordance with Article VI of this Declaration.
- D.** No severance package shall be offered to an Associate Pastor or Associate Minister.

Article VII: Committees

General Characteristics: All Committees and Ministry Support Committees shall be recognized as representing the interest of and as performing services for the Congregation. As such, the Committees and Ministry Support Committees shall consider the interests and wider concerns of the Congregation in their deliberations, decisions, and actions. All Committees and Ministry Support Committees shall report to and be responsible to the Leadership Council.

Section 1: Standing Committees

Responsibilities

The Church shall have several Standing Committees whose continuing existence is necessary to support the Mission Statement of the Church, particularly as it relates to the operations, financial management and personnel of the Church. These Standing Committees shall be responsible for certain functions described in this Declaration and may, at the option of the Leadership Council, be assigned additional functions as required. At the option of the Standing Committee and with the approval of the Leadership Council, a Standing Committee may undertake additional functions as is felt appropriate.

Membership

The Chair of each Committee shall recruit from the Congregation the number of Committee members needed to meet the total membership number designated under each of the following Standing Committees:

- Missions Committee
- Christian Education Ministry Committee
- Building and Grounds Committee.

These Committee members shall serve three-year staggered terms. Committee members who are asked by the Chair and are willing to serve may succeed themselves for one additional consecutive term.

Membership on the Foundation Committee, the Financial Management Committee and the Nominations Committee is governed separately under their respective Sections below.

Each congregational Member who has accepted a position on a Standing Committee is responsible for the spiritual welfare and well-being of the Church and, therefore, must be a Member in good standing. While specific responsibilities and/or assignments can and will vary in relation to each individual member's participation on a particular Standing Committee, all members must acknowledge and adhere to the requirements of attendance.

Attendance

Regular attendance at scheduled Committee meetings is important and is required. While it is understood that prior commitments and emergency situations do arise, excessive absences can preclude fellow Committee members from completing the work they are tasked to do. If a Committee member misses four (4) meetings within a twelve (12)-month period or misses three (3) consecutive meetings, unless under unusual circumstances (health, etc.), that member may be asked to resign from the Committee and a replacement provided by the Committee for the remainder of that member's term.

Removal

A member may also be removed from a Committee: (1) By the Committee's acceptance of said member's submission to the Chair of the Committee of a written resignation from the Committee; or (2) the Leadership Council adopting a recommendation of removal by a two-thirds ($\frac{2}{3}$) vote of the Leadership Council members at a regular or specially called Leadership Council meeting.

Vacancies

If for any reason a Committee member is unable to complete their term, the Chair of the Committee shall appoint a qualified replacement from the Congregation to complete the remainder of that Committee member's term.

Officers

The Standing Committees shall elect from their membership the Vice-Chair and Secretary, each of whom will serve for a one (1) year term.

- **Chair:** The Chair shall be a member of the Leadership Council. The Chair shall preside at meetings of the Committee and shall guide and direct the Committee in the fulfillment of its responsibilities.
- **Vice-Chair:** The Vice-Chair shall assist the Chair and in the absence of the Chair, shall serve in his/her stead.
- **Secretary:** The Secretary shall be responsible for keeping and maintaining accurate minutes of all meetings of the Committee, together with supporting documents and reports which will be kept in the church office in either written or electronic form and shall be available to Church members.

Meetings

The Chair of each Committee shall call a meeting of the new and continuing members within thirty (30) days of the annual meeting of the Congregation. At this meeting, the Committee members will elect their Vice Chair and Secretary, as well as set a schedule for meetings to be held throughout the year. Each Committee shall meet as often as is deemed necessary to complete their assigned tasks, including their right to call special meetings when and as needed. A majority of the total members shall constitute a quorum.

Each year, if the Chair of a Standing Committee is elected Chair of the Leadership Council (Article IV Section 3A), the Leadership Council shall appoint a new Chair for that Standing Committee, who shall already be a member of the Leadership Council. If necessary, the new Chair of the Standing Committee shall select a qualified replacement for the remainder of that member's term. The Vice Chair and Secretary if already elected for the year will be eligible to be appointed by Leadership Council as Chair of the Standing Committee.

The Senior Pastor and the Chair of the Leadership Council shall be considered ex-officio members of all Standing Committees and, as such, have the same rights of participation as the Committee members but shall not have voting rights on the Standing Committees.

Section 2: Missions Committee

Responsibilities

The Missions Committee, with appropriate Leadership Council oversight, shall have the following responsibilities:

- A. Coordinate, promote and implement the Church's involvement in appropriate mission activities locally, nationally, and globally.
- B. Oversee and approve the distribution of the Church funds designated for these missions, social services, benevolences, or special cases of need as budgeted and/or otherwise provided.

Membership

The Missions Committee shall consist of at least five (5) members selected by the Chair of the Committee.

Meetings

Regular meetings of the Missions Committee will be held no less than quarterly or as needed on a date and at a time selected by the Committee.

Section 3: Christian Education Ministry Committee

The Christian Education Ministry Committee, with appropriate Council oversight, shall have the following responsibilities:

- A. Plan for and oversee the educational ministries and programming for all ages including our children, our youth, and our adults by providing classes, fellowship events, retreats and mission trips designed to strengthen their faith.
- B. Provide literature and appropriate educational materials for all age groups.
- C. Plan and oversee the staffing and training of our volunteers in all ministries for children, youth, and adults.
- D. Coordinate with other ministry areas at our church to provide a unified purpose and direction for the overall life of CCLW.

- E. Plan for ministries to our children's and youth's families, including retreats, fellowship events and classes to strengthen their parenting and faith.
- F. Dream and plan for annual Christian education events including missions and outreach programs for our children and our youth and for their families, and for our adults.
- G. Be strong advocates of our children's, youth and adult ministries and live as an example for all ages in our church.
- H. Pray for our children, our youth and our adults and all volunteers involved in the Ministry of Christian Education.
- I. Evaluate the children's, youth and adult ministries and encourage constructive changes that will allow for growth in these age groups as knowledgeable, mature, productive, and responsible members of the family of Christ.

Membership

The Christian Education Ministry Committee Chair shall consist of at least five (5) members selected by the Chair of the Committee.

Meetings

Regular meetings of the Christian Education Ministry Committee will be held quarterly or as needed on a date and at a time selected by the Committee.

Section 4: Buildings and Grounds Committee

Responsibilities

The Buildings and Grounds Committee, with appropriate Leadership Council oversight, shall have the following responsibilities:

- A. Oversee the development, beautification and maintenance or replacement of the Church buildings, grounds and other tangible property and capital assets
- B. Oversee the establishment and continuing provision of communication services, utility services, and property and liability insurance
- C. Study and make recommendations to the Leadership Council for any renovation, replacement, removal of or addition to Church physical facilities as the committee deems appropriate.

The Chair or Vice-Chair of the Building and Grounds Committee shall be ex-officio, non-voting members of any other Church Committee (except the Finance Committee), commission, study group or other entity established to consider future changes or additions to the physical facilities of the church.

Membership

The Buildings and Grounds Committee shall consist of at least five (5) members selected by the Chair of the Committee.

Meetings

Regular Meetings of the Building and Grounds Committee will be held quarterly or as needed on a day and at a time selected by the Committee.

Section 5: Foundation Committee

General Purpose: The Foundation Fund shall be the repository for such gifts, bequests and other transfers of assets to the Church and may consist of one or more endowed and non-endowed funds, which shall, in turn, be used for specific or general purposes as ultimately determined by the Leadership Council, based on recommendations of the Foundation Committee, and consistent with the Mission Statement and Covenant of the Church and, as applicable, the intent of the donor.

The general purpose of the Foundation Fund shall be to provide a means by which Members and others who may wish to become donors to the Church will have a separate fund to which charitable gifts may be directed for purposes other than to support the Church's standard operating budget.

General Responsibilities: The Foundation Committee shall make all decisions related to the receipt, acceptance, rejection, management, and investment of the assets of the Foundation Fund. The Leadership Council shall distribute the assets of the Foundation Fund. The Foundation Committee is authorized to engage in activities to develop and increase the assets of the Foundation Fund, including, but not limited to: (1) designing, preparing and distributing promotional materials; (2) conducting seminars, campaigns and fund drives; (3) encouraging Members and others to make gifts to the Foundation by use of wills, estate planning, trusts, life insurance, gifts of real and personal property and any other legal means as are available for making charitable gifts; and (4) all other available, appropriate and legal means to promote gifts to the Foundation.

Acceptance of Gifts: In accepting gifts, the Foundation Committee shall do so in accordance with the various methods and devices for receiving such gifts for charitable purposes under the laws of the United States and of the State of South Carolina existing at the time of the gift. Gifts of real or personal property to be held for use as part of the Church grounds, including titled vehicles and equipment or other tangible property to be utilized in the day-to-day operations of the Church, shall be titled in the name of the Church.

Foundation Fund Operation:

A. Notwithstanding any other provision herein, the Foundation Committee shall operate the Foundation Fund under a set of defined guidelines that the

Foundation Committee shall adopt.

- B. The guidelines shall include the selection of the best procedures for accepting, rejecting, receiving, managing, investing, and distributing the properties and the income contained in the Foundation Fund.
- C. Recommendations by the Foundation Committee may include the use of a private or publicly owned financial institution whose officers possess appropriate expertise regarding charitable giving to perform any or all of those functions, except that said financial institution shall only be authorized to make distributions with the specific written authorization of the Chair of the Foundation Committee. To the extent provided by law, the Foundation Committee shall have input to the financial institution regarding the handling of the Foundation Fund.
- D. The Foundation Committee is authorized, as they deem appropriate, to execute such documents as may be necessary to establish a relationship with said financial institution; to dismiss, change or add a financial institution; and to distribute a portion of the Foundation Fund as may be necessary for the payment of service charges billed by said financial institution.

Definition and Distribution of Endowed Funds: Endowed Funds are those gifts which are meant to be “Permanent Principal,” producing annual earnings as well as “Disposable Income” intended to benefit the activities of the Church as approved by the Foundation Committee. The Foundation Committee shall not direct the distribution of any portion of the principal held in the endowed portion of the Foundation Fund. These funds shall not be available for general budget items without the approval of the Leadership Council.

Definition and Distribution of Non-Endowed Funds: Non-endowed Funds are those gifts which are meant to be available both in principal and earnings for specified or general purposes as approved by the Foundation Committee.

1. With the approval of the Leadership Council, the Foundation Committee may direct the distribution of any or all of the net income of the non-endowed portion of the Foundation Fund in any calendar year.
2. With the approval of the Leadership Council, the Foundation Committee may distribute any or all of the entire principal of the non-endowed portion of the Foundation Fund.
3. With the approval of the Leadership Council, the Foundation Committee may, at their option and at any time, establish a specific balance in the non-endowed portion of the Foundation Fund that cannot be distributed except to be used for emergencies as determined by the Leadership Council.

Reporting: The Foundation Chair shall report to the Congregation at the annual business meeting on the activity of the Foundation Fund, such reporting to include pertinent information such as totals of commitments, distributions and gifts and increases and decreases in Fund assets.

Advice to Donors: The Foundation Committee shall advise all donors in writing

that:

- The donor's individual tax situation is unique and is likely to be affected by specific facts and circumstances that are beyond the control and/or knowledge of the Foundation Committee;
- Each donor should consult his/her own independent legal or financial advisor when making a gift to the Foundation Fund; and
- The Church and the Foundation Committee make no promises, representations, warranties or guarantees with respect to the tax consequences or other legal or financial consequences related to any gift made by a donor.

Indemnification: The Church shall indemnify and hold harmless, both individually and collectively, the Foundation Committee for any errors or omissions, past or future, in the performance of their duties and responsibilities as Foundation Committee.

Confidentiality: Due to the desire of many donors to remain anonymous and the resulting importance of confidentiality to the growth of the Foundation Fund, all gifts received by the Foundation Fund shall be kept in strictest confidence by the Church and the Foundation Committee. This rule of confidentiality continues even after a Foundation Committee member for any reason leaves the Foundation. The rule of confidentiality shall be made clear in writing to all donors at the time of any gift to the Foundation. If the nature of a gift and the name of the donor becomes public through the auspices of the donor or as a result of a written agreement regarding such disclosure between the Foundation Committee and the donor, the Foundation Committee shall not disclose other information regarding the subject gift or any other gift or donor except to other current Foundation Committee members. Failure of a Foundation Committee member to abide by these rules of confidentiality may subject that Foundation Committee member to removal by the Leadership Council.

Nomination and Confirmation of Members: The Foundation Committee of Community Church at Lake Wylie shall consist of exactly eight (8) Foundation Committee members confirmed by the voting members of the Congregation at the annual meeting in annual classes. Each Foundation Committee member shall be a Member in good standing of the Church. The terms of office of the Foundation Committee shall be established as provided in Article VII, Section 7 (Nominations Committee, Section 3C). At the annual meeting, the Nominations Committee shall present a slate of nominees for the class whose term is expiring. Foundation Committee members, if they are willing to serve and if they are confirmed by the voting members of the Congregation, may succeed themselves for one additional consecutive term.

The Senior Pastor or the Senior Pastor's designee and a present or former Leadership Council member selected by the Leadership Council shall serve as ex-officio (non-voting) member of the CCLW Foundation Committee.

Officers: The Foundation Committee shall elect each year from among its membership the Vice-Chair and Secretary:



- **Chair:** The Chair shall preside at all meetings of the Foundation Committee and shall guide and direct the Foundation Committee in the fulfillment of its responsibilities. The Chair shall vote at Foundation Committee meetings only to make or break a tie vote. The Chair may serve for no more than three (3) consecutive years as Chair.
- **Vice-Chair:** The Vice-Chair shall assist the Chair and, in the absence of the Chair, shall serve in his/her stead.
- **Secretary:** The Secretary shall be responsible for the keeping and maintaining of accurate minutes of all meetings of the Foundation Committee, together with supporting documents and reports. A copy of said minutes shall be kept in the church office in either written or electronic form and shall be available to Church Members.

Meetings:

Regular meetings of the Foundation Committee will be held quarterly on a date and at a time selected by the Foundation Committee.

Dissolution of Foundation Fund:

In the event the Foundation Fund is dissolved, becomes inactive, or for any reason the Foundation Committee is unable to fulfill its duties and responsibilities as provided in this Declaration, the Leadership Council shall assume the duties and responsibilities of the Foundation Committee and shall distribute the Fund(s) in accordance with this Declaration and the Mission Statement and Covenant of the Church. If the Church shall cease to exist, the Fund shall be distributed for purposes consistent with the promotion of the Christian faith as described in the Church's Covenant of Faith.

Ratification of Charter and Prior Actions of Foundation Committee:

By adoption of this Article VII, Section 5 amending any prior Bylaws, the members of Community Church at Lake Wylie hereby ratify, approve, and confirm as legally binding the River Hills Community Church Foundation.

Section 6: Financial Management Committee

Responsibilities

The Financial Management Committee, with appropriate Leadership Council oversight, shall coordinate and broadly oversee the financial affairs of the Church.

Membership

The Financial Management Committee shall consist of the Chair of the Leadership Council, the Chair of Building and Grounds, the Chair of The Foundation Committee, the Treasurer, the Chair of Missions and up to three (3)

at-large members from the congregation. The Treasurer shall serve as Chair of the Committee.

Selection and Confirmation of At-Large Members

The three (3) at-large members shall be selected by the sitting members of the Financial Management Committee to three (3), two (2), and one (1) year staggered terms with one (1) member rotating off each year. Committee members, if they are willing to serve and if the Financial Management Committee approves them, may succeed themselves for one additional consecutive term.

Meetings

Meetings of the Financial Management Committee will be held at least quarterly on a date and at a time selected by the Committee.

Section 7: Other Committees

Ministry Support Committees

Responsibilities

The Church shall have several Ministry Support Committees whose continuing existence is necessary to support the Mission, and Core Values of the Church, particularly as it relates to the operations and the overall Member and guest experiences. Ministry Support Committees are a way by and through which the Church shall accomplish much of its ministry and Christian service and accomplish the Mission Statement of the Church. Committees are made up of volunteers who have an interest in a particular area of the Church and have been asked to serve and have agreed to do so.

Often the Committee will be an outlet of the Leadership Council and will keep that entity abreast as to what they are doing. These Ministry Committees shall be responsible for certain functions described in this Declaration and may, at the option of the Leadership Council, be assigned additional functions as required. The Committee may cease to exist when the interested volunteers no longer feel called to be a part of the activity in which they are involved.

The Leadership Council may, at their option, form additional Committees to perform particular studies, tasks or missions of a relatively short duration. When such study, task or mission has been completed, the Committee shall, at the discretion of the Leadership Council, cease to exist.

Membership

It is the hope of the Church that each of its Members will practice spiritual discipline by worshipping regularly and participating in both an area of personal spiritual growth and an area of Christian service. Members are urged to participate in a Ministry Committee that best matches their interests,

spiritual gifts, and abilities. The current membership of any Ministry Support Committee may recommend additional and/or replacement members of such Committee.

Nominations Committee

- A. Not less than 120 days prior to the Annual Meeting, the Leadership Council will inform the Congregation that it will be forming a Nominations Committee, which will include in part three members of the Congregation.
- B. The Nominations Committee shall consist of one member whose term is not up for re-election from each of the following:
 1. Deacons
 2. Foundation Committee
 3. Financial Management Committee
 4. Missions Committee
 5. Christian Education Ministry Committee
 6. Building and Grounds Committee
 7. Three Members at Large from the Congregation
 - a. Members from the Congregation who wish to be considered to serve on the Nominations Committee shall submit their names to the Leadership Council within fourteen days of the Leadership Council informing the Congregation of the formation of the Nominations Committee.
 - b. Congregation members may nominate other members of the Congregation to serve on the Nominations Committee, provided the nominee has given their permission for his/her name to be submitted. Such nominations shall be submitted to the Leadership Council as provided in a. above.
 - c. If more than three names are submitted as provided above, the Leadership Council shall recommend three of the names submitted to serve on the Nominations Committee.
- C. Responsibilities
 1. The Nominations Committee shall elect its Chair from among the elected members of the Nominations Committee as a matter of business at their first meeting.
 2. The Nominations Committee shall nominate, for a three (3)-year term, as many people to serve on the Leadership Council as the Chair of the Leadership Council advises.



3. The Nominations Committee shall nominate, for a three (3)-year term, during its initial meeting following the adoption of these Bylaws, as many people to serve on the Foundation Committee as the Chair of the Leadership Council advises.
4. The Nominations Committee shall nominate, for a three (3)-year term, as many people to serve as Deacons as the Chair of the Deacons shall advise the Nominations Committee prior to the Nominations Committee's first meeting.
5. Upon the conclusion of the Annual Meeting, the then current Nominations Committee shall be disbanded.

Article VIII: General Provisions

Section 1: Amendment of Declaration

This Declaration and the covenants, conditions, requirements, affirmative obligations, and provisions contained herein may be amended with the approval of a majority of those Members voting at a duly called meeting of the Congregation called to consider such action.

Section 2: Parliamentary Authority

The parliamentary authority of the Church and of all organizational entities within the structure of the Church, including, but not limited to, the Congregation, the Leadership Council, and Committees, shall be the then-current edition of “Robert’s Rules of Order” published by Scott, Foresman & Company or their successors, except where provisions of this Declaration may supersede such authority.

Section 3: Gender and Construction

Within this Declaration, words of any gender shall be held and construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless context otherwise requires. References in this Declaration to “herein,” “hereunder” or “hereby” shall refer to this entire Declaration unless the context otherwise requires.

Section 4: Headings

The headings of articles, sections and paragraphs herein are for convenience of reference only and shall not affect the construction of any provision herein.

Section 5: Fiscal Year

The financial operations of the Church and its books of account shall be maintained on a calendar year basis.

Section 6: Interpretation

The interpretation of this Declaration shall rest with the Leadership Council unless and until superseded by an alternate interpretation adopted by the approval of at least two-thirds ($\frac{2}{3}$) of the Members voting at a duly called meeting of the Congregation called to consider such action.

Section 7: Conflicts of Interest

All members of the Leadership Council, Staff and Ministry Committees and officers and employees of the Church shall take the necessary action(s), up to and including recusal, to avoid conflicts between their own respective individual interests and the interests of the Church and/or the Congregation in all actions taken by them on behalf of the Church and/or the Congregation.

Section 8: Severability

A determination that any provision herein is unenforceable or invalid shall not



affect the enforceability or validity of any other provision. Any determination that the application of any provision hereof to any person or circumstances is illegal or unenforceable shall not affect the enforceability or validity of such provision as it may apply to any other persons or circumstances. All such valid or enforceable provisions are hereby declared to be severable and severed from the provisions held invalid or unenforceable, and the Declaration, less such severed provisions, shall remain in full force and effect

Section 9: Dissolution

In the event of dissolution of the Church, all remaining net assets shall be dedicated to a successor religious organization exempt under Section 501(c)(3) of the Internal Revenue Code, as may be determined by a two-thirds (2/3) vote of the voting members of the Congregation voting at a special meeting duly called to consider such action or, in the absence of such vote, by a court of law.

Section 10: Notice

When notice or other communication is required or permitted to be given pursuant to this Declaration, it shall in every case be in writing or electronic communication and shall be deemed to have been duly given when personally delivered by a duly appointed agent of the Church, when sent through electronic e-mail or when mailed by United States Postal Service mail, postage prepaid, to the most recent address listed in the Church's records. The timing and content of any required notice shall be specified in this Declaration.

Section 11: Effective Date

These Bylaws, upon being approved this ____ day of ____, 2022, by the Congregation of Community Church at Lake Wylie shall be effective immediately upon approval and shall supersede any previous Bylaws and amendments thereto approved by Community Church at Lake Wylie or any predecessor.

Appendix A: Signatures

Signed: _____
Chair of the Leadership Council

Attest: _____

Date: _____

Appendix B: Organizational Chart

